

Meeting Agenda #1

Meeting no.:	1
Meeting title:	Pearcedale/Langwarrin Landcare Group kickoff meeting
Date:	Monday 24 August 2015
Time:	6.30pm
Location:	Emu Ridge, 1195 Westernport Hwy Langwarrin
Chairperson:	Ella Boyen
Minute Taker:	Ella Boyen

Attendees:
 Roman Nowak, Sandra McPhee, Charles Clarke, Corinne Hingley, Ella Boyen, David Fickling, Helen Bunyan, Ian Wheatland (FCC), Eva Kowal, Pat McDonald, Ray Turner (via eva), Tom Miller, Neil Earey,

Apologies:
 Jim Armstrong, Vicki Walker, Simon King – City of Casey, Clare Warren (FCC), Paula Rivera, David Cross, Dale Cowan

Agenda (issue 48 hours prior)

Item	Topic	Presenter	Time	Moved	2 nd by	Actions arising	Who	Due date
1.	Welcome / Apologies	Chair	6.30					
2.	OH&S / Housekeeping	Chair	6.32					
3.	Round the room intro	Chair	6.33					
4.	Quick update from Ella <ul style="list-style-type: none"> • Bruce Billson involvement • Notes to date 	Ella	6.41					
5.	Intro from Council – what they can do to help Casey: Grants (Item 12) trailer full of tools that is available for community groups to use (contact Simon King) Simon might also be able to get us	Frankston City Council/ Casey Council	6.45					

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	started with some minor equipment Frankston: <ul style="list-style-type: none"> Ian Wheatland to present 							1 Sept
6.	Elections – office bearers		7.00					
7.	Elections – general committee members		7.15					
8.	Naming the group – vote on shortlist	Chair	7.20					
9.	Bank account (Bendigo Pearcedale?)	Treasurer	7.30					
10.	Insurance	Sandra	7.35					
11.	Membership fees – set them	Chair/ Treasurer	7.40	Tom	Ella			
12.	Funding opportunities <ul style="list-style-type: none"> Bendigo Bank – start-up funds Melbourne Water 2m trees PPWPCMA Biodiversity grants - Casey properties only Casey Landcare support grants Casey Minor equipment grants Minor Capital works grants (Casey public land only) Biosphere – Fox control ? 	Ella	7.45					
13.	Incorporation	Sandra	8.00					
14.	Membership drive	Chair	8.15					
15.	Next steps / First project/s	Chair	8.20					
16.	Other business <ul style="list-style-type: none"> WPCLN seeking committee member 	All	8.30					

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	<ul style="list-style-type: none"> • WPCLN seeking staff member • WPCLN Cameras and items for hire • Branding/Marketing 							
17.	Next meeting <ul style="list-style-type: none"> • Date • Guest speaker • Locations • Snacks – bring a plate? 	All	8.35					
18.	Future Agenda items <ul style="list-style-type: none"> • Fox program • Rabbit program • Grant applications • Weed works • Minor equipment • Upskilling opportunities • Website • Facebook page (public) • Facebook group (members only) • Branding • Field days / Excursions • Projects • Grants • Workshops / training • Planting days • More... 		8.40					
19.	Meeting close:							